

Administration



When disasters occur, trained Alabama Baptist Disaster Relief volunteers are ready to respond quickly to meet the needs of those in the affected areas. These volunteers meet the demands of logistical coordination for teams that provide food, cut trees, remove mud and debris, provide temporary childcare, and pastoral care through chaplaincy. As various teams of responding volunteers are staged, deployed and return home, administration volunteers work behind the scenes to provide ministry support.

Administration teams track and coordinate incoming and outgoing volunteer teams, resources, in-kind donations, and worksite job orders according to community needs.

These administrative volunteers are part of an initial strike team that goes into disaster areas to assist in setting up the Disaster Relief response network. They arrange for housing, food, and other logistical needs for responding teams. They maintain records of volunteers, hours worked, clients/persons served and spiritual ministry provided. It is their goal to keep operations running smoothly. Admin volunteers will help the response coordinator make decisions about meeting the needs of those affected by the disaster in a timely and efficient manner.

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